

**Proposal Evaluation Summary**

**Design Services for ADA Compliance of Vets Stadium – RFP #PUR0416-178**

**Proposals opened May 17, 2016**

**Evaluators:** Kevin Vrchticky, Brent Schlotfeldt, April Wing

**Proposals received in alphabetical order:**

1	Ament Design	Cedar Rapids, IA	\$37,400
2	HBK Engineering	Iowa City, IA	\$78,761
3	Shive-Hattery	Cedar Rapids, IA	\$123,076 (2-phase) or \$98,067 (1-phase)
4	VJ Engineering*	Coralville, IA	\$53,650

\*Non-responsive proposal – submitted only forms from RFP with no additional information

Top three proposals in alphabetical order:

**1. Ament Design** Cedar Rapids, IA

**Facts:**

1. Local office with qualified staff in Cedar Rapids
2. Currently working on design for ADA compliance of the Cedar Rapids Ice Arena
3. Successful performance on project to restore the current City Hall facility
4. Proposal indicates a clear understanding of the project and intent to meet City’s required timeline without splitting the project into two phases
5. Most competitive financial proposal

**2. HBK Engineering** Iowa City, IA

**Facts:**

1. Local project team includes engineers and landscape architect with consultation from architects with ADA experience in their Chicago office
2. Recently awarded project for design services for ADA compliance of Cedar Rapids parking ramps and have multiple projects in progress throughout the area
3. Proposal indicates a clear understanding of the project and intent to meet City’s required timeline without splitting the project into two phases
4. Financial proposal is within competitive range

**3. Shive-Hattery** Cedar Rapids, IA

**Facts:**

1. Local office with qualified staff in Cedar Rapids
2. Currently working on design for ADA compliance for the Cedar Rapids Parks & Recreation Department
3. Proposal indicates a clear understanding of the project with concerns about the timeline, particularly if the project is done in a single phase
4. Financial proposal exceeds the competitive range

**Recommendation for Award:**

The evaluation team ranked each proposal independently and chose Ament Design as the top proposal for the following reasons:

1. Qualified local staff and positive experience on recent and current projects for the City
2. Most competitive financial proposal
3. Proven track record of quality and timeliness for projects of similar scale
4. Clear understanding of the project and commitment to meet the required timeline